**HRASM Annual Education Scholarship Application**

**Program outline:**

Current HRASM members employed in the HR profession or pursuing employment in the HR profession are eligible to apply for the scholarship. College courses to pursue degree related to HR profession, PHR/SPHR/GPHR preparatory course, SHRM-CP and SHRM-SCP preparatory course, Certificate Program in Human Resource Management through USM, SHRM sponsored conference, or conference that awards recertification credits for PHR/SPHR/GPHR and SHRM-CP/SHRM-SCP are eligible for scholarship funds.

This Scholarship is for education that will be received in 2018. Scholarship recipients will be required to provide evidence of acceptance or enrollment in order to claim their award. Applicants who have already completed their studies are not eligible for this award and may not apply for a scholarship to cover past expenses. Applications will not be returned and all decisions are final.

**Selection criteria:**

Applicants will be evaluated according to the following criteria:

* Current HRASM member (membership dues for 2018 must be paid)
* Work experience/progression (HR involvement & future career plans)
* Volunteer activity (HRASM/SHRM experience preferred, but not required)
* Financial need
* Completeness of application and requested materials

**Application submission:**

Please submit completed application, current resume, and description of college course, PHR/SPHR preparatory course, SHRM-CP and SHRM-SCP preparatory course or conference to:

Tiffany Jackson, Vice-President of Certification

Email to: [twjackson@biddefordschools.me](mailto:twjackson@biddefordschools.me)

**Note:** You will receive notification acknowledging receipt of application.

**Application Deadline:**

**Tuesday, July 31, 2018** (Scholarships Award recipients will be recognized during the September 2018 meeting.)

**Questions:**

Contact Tiffany Jackson at twjackson@biddefordschools.me with any questions or needed assistance.

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| **HRASM Annual Education Scholarship Application**  **APPLICANT INFORMATION** |

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| Name: |  | | Email: | |  |
| Employer: |  | | Job Title: | |  |
| Address: |  | | | | |
| Work phone: |  | | Cell phone: | |  |
| Are you a member of HRASM: | | # of years: | | | |
| Are you a member of SHRM: | | # of years: | | | |
| Describe involvement in HRASM/SHRM volunteer activities and/or any other volunteer activities. | | | | | |
|  | | | | | |
| Please provide details about the education opportunity you wish to pursue (*attach description of course or conference; location; timeframe; cost; and any other relevant information*). | | | | | |
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| Please indicate how this educational opportunity will further your development and position you to advance in the HR profession. | | | | | |
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| Amount of financial assistance being requested. | | |  | | |
| Will you receive financial assistance from other party to assist with the cost? If yes, indicate source and amount. | | |  | | |
| Have you previously received a scholarship from HRASM? | | |  | | |
| In submitting this application, I certify that the information provided on this application and on my resume is accurate to the best of my knowledge. To receive the scholarship, I must provide HRASM with verification I have enrolled in course or conference. | | | | | |
| Signature: | | | | Date: | |